



RISHI LASER LIMITED

CIN: L99999MH1992PLC066412

Registered Office: 612, Veena Killedar Industrial Estate, 10-14 Pais Street Byculla (West), Mumbai - 400 011.

Tel: 022-23075677/23074585 Fax: 022-23080022

Email: rlcl.mumbai@rishilaser.com; investors@rishilaser.com, Website: www.rishilaser.com

POSTAL BALLOT NOTICE

[Pursuant to Section 110 of the Companies Act, 2013, read with Rule 22 of the Companies (Management and Administration) Rules, 2014]

Dear Members,

Notice is hereby given that pursuant to Section 110 and other applicable provisions, if any, of the Companies Act 2013 ("the Act") read with Rule 22 of the Companies (Management and Administration) Rules 2014, including any statutory modification or re-enactment thereof for the time being in force, the resolution appended below is proposed to be passed as a **SPECIAL RESOLUTION** by way of Postal Ballot including voting by electronic means ("remote e-voting"). The Explanatory Statement pursuant to Section 102 (1) of the Companies Act, 2013 pertaining to the aforesaid resolution, setting out the material facts and the reasons thereof is annexed hereto along with a Postal Ballot Form (the "Form") for your consideration.

Subject Matter of Members' Approval:

The Company proposes to transfer by way of sale its leasehold land and building situated at Plot No. 733-735, Manjusar GIDC, Village Manjusar, Taluka Savli, District Vadodara, Gujarat -391745 to such person or other entity which includes Partnership Firm/LLP/Private Company/Public Company etc. ("Eligible Party"), for a consideration of not less than Rs. 5 Crores (Rupees Five Crores) and on such terms and conditions as may be deemed fit by the Board in the best interest of the Company. The Leasehold Land and Building proposed to be sold to Eligible Party, is presently not used for any manufacturing purpose, but since the value of investment made in the said leasehold land and building as on 31st March 2019 is more than 20% of the Company's net worth calculated on the basis of latest audited available Balance Sheet, the Company is required to sought Members approval by passing a Special Resolution pursuant to provisions of Section 180 (1) (a) of the Companies Act 2013. An Explanatory Statement pertaining to the Resolution setting out all material facts and the reasons for which such Resolution is proposed is also annexed.

As per Section 110 of the Companies Act, 2013, read with Rule 22 of the Companies (Management and Administration) Rules, 2014 ("Rules"), the consent of the Company's Members for the disposal of leasehold land and building can be obtained by means of a postal ballot. Accordingly, the said Special Resolution and the Explanatory Statement is being sent to you along with the Form for your kind consideration and necessary action. As per the provisions of the Companies Act, 2013 read with the Rules and Regulation 44 of the SEBI (Listed Obligations and Disclosure Requirements) Regulations 2015, the Company is required to provide to its members, facility to exercise their right to vote by electronic means. Accordingly, instructions for remote e-voting have been provided in this communication.

You are requested to carefully read the instructions printed on the postal ballot form, record your Assent (for) or Dissent (against) for the proposed resolution, by filling necessary details and by signing at the designated place in the Form. Please return the signed Form (in original) duly completed in the self-addressed, postage pre-paid envelope so as to reach the Scrutinizer not later than 5:00 p.m on Thursday, 26th December, 2019.

Members desirous of opting for remote e-voting, as per facilities arranged by the Company are requested to read the instructions in the notes to the Postal Ballot Notice.

The Board of Directors of the Company have appointed Mr. Sudhanwa S Kalamkar, Proprietor of M/s. Sudhanwa S Kalamkar & Associates, Practicing Company Secretaries (Membership No. 18795, Certificate of Practice No. 7692), as the Scrutinizer for conducting the Postal Ballot and voting by electronic means process in a fair and transparent manner.

Upon completion of scrutiny of the Form/e-votes, the Scrutinizer will submit his report to the Managing Director/Director of the Company, and the result of Postal Ballot including voting by electronic means would be announced by the Managing Director or any other Director or any other person as authorized, on or before Saturday, 28th December, 2019; by 5.00 p.m. at the Registered Office of the Company at 612, Veena Killedar Industrial Estate, 10-14 Pais Street, Byculla (West), Mumbai - 400 011.

The Resolution, if passed by requisite majority, shall be deemed to have been passed on Thursday, 26th December, 2019; being the last date specified by the company for receipt of duly completed postal ballot forms and e-voting. The results would be displayed at the Registered Office of the Company and also will be intimated to BSE Limited, the Stock Exchange where shares of the Company are listed. The Scrutinizer's Report on Postal Ballot/e-voting will also be displayed on the website of Company: www.rishilaser.com and also on the website of the agency providing remote e-voting facility i.e. Central Depository Services (India) Limited ("CDSL") at www.cdslindia.com.

Place: Mumbai

By order of the Board of Directors

Date: 14th November, 2019

Registered Office:

**612, Veena Killedar Industrial Estate,
10-14 Pais Street, Byculla (West),
Mumbai – 400 011**

**Harshad Patel
Managing Director
DIN: 00164228**

PROPOSED SPECIAL BUSINESS

To consider and if thought fit, to pass with or without modification(s) the following resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of Section 180(1)(a) and other applicable provisions, if any, of the Companies Act, 2013, (including any statutory modification or re-enactment thereof for the time being in force), the provisions of the Memorandum and Articles of Association of the Company, the provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and subject to the compliance of procedure prescribed under Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014, and such other approvals to the extent applicable and necessary, the consent of the members be and is hereby accorded to the Board of Directors of the Company (hereinafter referred as the “Board” which term shall be deemed to include any Committee which the Board may have constituted or hereinafter constitute from time to time to exercise its powers including the power conferred by this resolution), to transfer by way of sale the Leasehold Land and Building of the Company situated at Plot No. 733-735, Manjusar GIDC, Village Manjusar, Taluka Savli, District Vadodara, Gujarat -391745, to such person or other entity which includes Partnership Firm/LLP/Private Company/Public Company etc. (“Eligible Party”), for a consideration of not less than Rs. 5 Crores (Rupees Five Crores) and on such terms and conditions as may be deemed fit by the Board;

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Board of Directors of the Company be and is hereby authorized to finalize the manner and method of sale and to execute all necessary agreements (including such representations, warranties, indemnities and covenants as may be customary in such transactions), deeds and documents and subsequent modifications thereto, and to do all such acts and thing as may be deemed necessary and/or expedient in the interest of the Company including without limitation, to settle any questions, difficulties, doubts that may arise in this regard, as it may in its absolute discretion deem fit, and also to further delegate from time to time, all or any of the powers conferred herein to any Committee of the Board or any identified individual(s).”

Place: Mumbai

By order of the Board of Directors

Date: 14th November, 2019

Registered Office:

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**Harshad Patel
Managing Director
DIN: 00164228**

NOTES:

1. Pursuant to Section 102 read with Section 110 and other applicable provisions, if any, of the Companies Act, 2013, the explanatory statement setting out the material facts in respect of the above business is annexed herewith and forms part of this notice.
2. All the documents referred to in this Notice and the Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 are available for inspection from 11.00 a.m. to 1.00 p.m. on all working days (except Saturdays and Sundays and Holidays) at the Registered Office of the Company up to the date of declaration of the Results of this Postal Ballot.
3. The Resolution, if passed by requisite majority, shall be deemed to have been passed on Thursday, 26th December, 2019; being the last date specified by the company for receipt of duly completed postal ballot forms and e-voting.
4. The Postal Ballot Notice is being sent to all the Members, whose names appear in the Register of Members / list of Beneficial Owners, received from National Securities Depository Limited (“NSDL”) / Central Depository Services (India) Limited (“CDSL”) as on 15th November, 2019 (“Cut- off date”). A person who is not a member as on the cut-off date should treat this Postal Ballot Notice for informational purposes only.

The voting rights for the Equity Shares of the Company are one vote per equity share. Voting Rights shall be reckoned on the basis of paid-up value of the shares registered in the names of the Members as on the said cut-off date.
5. The paper printed copy of Postal Ballot Notice along with the Postal Ballot Form and postage prepaid envelope is being sent to all the members through the permitted mode of dispatch. In addition to the above, an email communication containing Postal Ballot Notice along with the Postal Ballot Form/ Link thereto is being sent to all the members whose email IDs are registered with the Company/ Depository Participants(s).
6. Members have the option either to vote through the remote e-voting process or through the Postal Ballot Form. A Postal Ballot Form along with self-addressed postage prepaid envelope is also enclosed. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Forms, if sent by the Courier or by Registered Post will also be accepted but for which no reimbursement of amount spent on courier or registered mail will be made, The Members voting through postal ballot form are requested to carefully read the instructions printed in the attached Postal Ballot Form. The mailing of pre-paid envelope should be scheduled by the Member in such a way that, the Postal Ballot should reach the Scrutinizer not later than 5:00 p.m on Thursday, 26th December, 2019. Any Postal Ballot Form received after the said date and time shall be treated as not valid since received after cut off time provided in the process.
7. In terms of Sections 108, 110 and other applicable provisions of the Companies Act, 2013 and the Rules framed thereunder and the Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, (“LODR”), the Company is providing facility to the Members to cast their votes through electronic voting systems, (remote e-voting) through e-voting platform provided by Central Depository Services (India) Limited (CDSL). The Company has appointed Mr. Sudhanwa S. Kalamkar, Proprietor, M/s. Sudhanwa S. Kalamkar & Associates, Practicing Company Secretaries (Membership No. 18795 COP: 7692), to act as the Scrutinizer, for conducting the Postal Ballot and Voting by Electronic means in fair and transparent manner. The Members desiring to vote through electronic mode may refer to the detailed procedure on e-voting given hereinafter.
8. Kindly note that the Members can opt for only one mode of voting, i.e. either by physical Postal Ballot or e-voting. If you are opting for e-voting, then do not vote by physical postal Ballot and *vice versa*. In case Members cast their votes through both the modes, voting done by e-voting shall prevail and vote cast through postal ballot will not be taken into account for the purpose of determining the voting results.
9. For any grievances/queries concerning the voting by postal Ballot, or for obtaining a printed copy of Postal Ballot Form for the reason that the same has not been received earlier or a duplicate thereof, Members may contact at the Registered Office of the Company or Registrar and Share Transfer Agent or send a request email at rlcl.mumbai@rishilaser.com; investors@rishilaser.com. The Registrar and Transfer Agent / Company shall make arrangements to send the same along with postage-prepaid self- addressed Business Reply Envelope to such Member.
10. The Postal Ballot Notice is placed in the ‘Investor Lounge’ section under Postal Ballot Tab, on the Company’s website: www.rishilaser.com.
11. A Member cannot exercise his vote by proxy on postal ballot.

12. The remote e-voting period shall commence on Wednesday, 27th November, 2019 at 9.00 a.m. IST and ends on Thursday, 26th December, 2019 at 5.00 p.m. IST (both days inclusive). During this period, Members of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date 15th November, 2019 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
13. The Scrutinizer will submit his report to the Managing Director/Director of the Company, and the result of Postal Ballot including voting by electronic means would be announced by a the Managing Director or any other Director or any other person as authorized, on or before Saturday, 28th December, 2019; by 5.00 pm at the Registered Office of the Company at 612, Veena Killedar Industrial Estate, 10-14 Pais Street, Byculla (West), Mumbai - 400 011. The Result of the Postal Ballot alongwith the Scrutinizer's Report will be informed to the BSE Limited and will be uploaded on the website of Company: www.rishilaser.com and also on the website of the agency providing e-voting facility i.e. Central Depository Services (India) Limited ("CDSL") at www.cdslindia.com.
14. Instructions for Voting through electronic means are as under:
 - i) Log on to the e-voting website www.evotingindia.com during the voting period.
 - ii) Click on "Shareholders" tab.
 - iii) Now, select the "Rishi Laser Limited" from the drop down menu and click on "SUBMIT"
 - iv) Now, enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
 - v) Next enter the Image Verification as displayed and Click on Login.
 - vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
 - vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> • Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN Field. • In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN Field.
Dividend Bank Details OR Date of Birth (DOB)	<p>Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format. OR Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.</p> <ul style="list-style-type: none"> • If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv) above.

- viii) After entering these details appropriately, click on "SUBMIT" tab.
- ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach Password Creation menu wherein they are required
- x) to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- xi) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- xii) Click on the EVSN for the relevant < Rishi Laser Limited > on which you choose to vote.

- xiii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xiv) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- xv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- xvi) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- xvii) You can also take out print of the voting done by you by clicking on “Click here to print” option on the Voting page.
- xviii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click
on Forgot Password & enter the details as prompted by the system.
- xix) **Shareholders can also cast their vote using CDSL’s mobile App m-Voting. The m-Voting App can be downloaded from Google Play Store, Apple and Windows phone. Please follow the instructions as prompted by the mobile App while voting on your mobile.**
- xx) **Note for Institutional Shareholders & Custodians:**
- Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to <https://www.evotingindia.co.in> and register themselves as Corporate.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity they should submit to helpdesk.evoting@cdslindia.com.
 - After receiving the login details they have to create compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their votes.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, they should submit in PDF format for the scrutinizer to verify the same.
- xxi) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.co.in under help section or write an email to helpdesk.evoting@cdslindia.com.

Place: Mumbai

Date: 14th November, 2019

Registered Office:

**612, Veena Killedar Industrial Estate,
10-14 Pais Street, Byculla (West),
Mumbai – 400 011**

By order of the Board of Directors

**Harshad Patel
Managing Director
DIN: 00164228**

ANNEXURE TO THE NOTICE

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT, 2013

The Company is in possession of land and building taken on long term lease from Gujarat Industrial Development Corporation (GIDC). Presently the land with building constructed thereon does not have any production facility and is lying idle. The Management is of the view that selling of this land and building should fetch the Company an amount of at least Rs 5 Crores, which the Company can utilize for multiple purposes, such as reducing the existing debt and/or any other business purpose. This will help the Company to improve liquidity.

As per the provisions of section 180 (1) (a) of the Companies Act 2013, sale of an "Undertaking" as defined in the said section, will require prior approval of Members. A mere land and building is not construed as an "Undertaking", which is contributing to the revenue of the Company within the meaning of Section 180(1) (a) of the Companies Act, 2013. As the value of the investment in the said leasehold land and building as per the books of accounts exceeds 20% of the net worth of the Company, as per the latest audited Balance Sheet for the financial year 2018-19; the Board is of the opinion that, the approval of the members be sought for the said transaction.

Contemplating the proposal of sell / transfer / dispose off is conditional subject to passing of a Special Resolution by the Members of the Company and receipt of all the required approvals, if any.

The Board of Directors of the Company has approved the proposal to transfer by way of sale the said leasehold land and building as above, to eligible party on the terms and conditions as may be agreed/to be agreed by the Board of Directors.

In compliance with the applicable provisions of the Companies Act, 2013, Special Resolution as set out in the accompanying notice is now being placed before the members for their approval. Your Directors recommend the passing of the resolution as a Special Resolution.

None of the Directors and key managerial personnel of the Company or their respective relatives are concerned or interested in the said Special Resolution.

Place: Mumbai

Date: 14th November, 2019

Registered Office:

**612, Veena Killedar Industrial Estate,
10-14 Pais Street, Byculla (West),
Mumbai – 400 011**

By order of the Board of Directors

**Harshad Patel
Managing Director
DIN: 00164228**

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If undelivered, please return to:
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POSTAL BALLOT FORM

(Please read the instructions printed overleaf carefully before completing this form)

- (1) Name of Sole / First Named Member :
- (2) Registered Address of the Member :
- (3) Name of Joint Holder If Any :
- (4) Registered Folio No./ DP ID / Client ID :
- (5) No. of Shares held :

I/We hereby exercise my /our vote in respect of the Special Resolution to be passed through Postal Ballot for the business stated in the Notice of the Company by sending my/our assent (for) or dissent to the said Special Resolution by placing the tick mark (√) at the appropriate column below:

Description of the Resolution	No. of Shares for which votes cast	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
To transfer by way of a sale Leasehold Land and Building of the Company situated at Plot No.733-735, Manjusar, GIDC, Village Manjusar, Taluka Savli, District Vadodara, Gujarat -391745			

Place:

Date:

Signature of the Member or Authorised Signatory

Electronic Voting Particulars

Electronic Voting Event Number (EVEN)	User ID	Password
191119005		

- Note:** 1. For e-voting, please refer the instructions under note no.14 of the Notice attached herewith.
2. Please carefully read the instructions printed overleaf before exercising your vote.
3. Last date for Receipt of Postal Ballot Form by the Scrutinizer: Thursday, 26th December, 2019, 5.00 P.M.

INSTRUCTIONS

1. A Member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the enclosed self-addressed postage pre-paid envelope. Envelope containing Postal Ballot, if deposited in person or sent by courier at the expense of the Member will also be accepted.
2. This Form should be completed and signed by the Member (as per the specimen signature registered with the Company/ Depository Participants). In case of joint holding, this Form should be completed and signed by the first named Member and in his absence, by the next named Member.
3. In case of shares held by Companies, Trusts, Societies etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution/Authorisation. Where the form has been signed by a representative of the President of India or of the Governor of a State, a certified copy of the nomination should accompany the Postal Ballot Form.
4. The consent must be accorded by recording the assent in the Column 'FOR' and dissent in the column 'AGAINST' by placing a tick mark (√) in the appropriate column.
5. Unsigned, incomplete, improper, incorrect or defective Postal Ballot Forms are liable to be rejected. The Scrutinizer's decision on the validity of the Postal Ballot Form shall be final and binding.
6. Duly completed Postal Ballot Form should reach the Scrutinizer not later than the 5.00 P.M. on Thursday, 26th December, 2019. All Postal Ballot Forms received after this date will be treated as if reply from such Member has not been received.
7. A Member may request for a duplicate Postal Ballot Form, if so required. However, the duly filed in duplicate Postal Ballot Form should reach the Scrutinizer not later than the date specified at item No.6 above.
8. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed postage pre-paid self-addressed envelope.
9. Voting rights shall be reckoned on the paid up value of the shares registered in the name of the Members on the cut-off date i.e. 15th November 2019.
10. The result of the voting by Postal Ballot including voting by electronic means ("remote e-voting") will be announced on or before Saturday, 28th December, 2019 by 5.00 p.m.at the Registered Office of the Company at 612, Veena Killedar industrial Estate, 10-14 Pais Street, Byculla (West), Mumbai- 400011 and will also be intimated to the BSE Limited and hosted on the website of the Company and on the website of CDSL.
11. VOTING BY ELECTRONIC MEANS (remote e-voting) : in compliance with Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and provisions of Section 108 of the Companies Act, 2013 read with the Rules made thereto, the Company is pleased to provide remote e-voting facility (through e-voting platform of CDSL) as an alternate which would enable the Members to cast votes electronically, instead of sending Physical Ballot Form. Please note that e- voting is optional. In case a Member has voted through E-voting facility, he/she is not required to send the Physical Ballot Form. In case Member(s) cast their votes via both modes i.e., Physical Ballot as well as e-voting, then voting done through e-voting shall prevail and Physical Voting of that member shall be treated as invalid. Members are requested to refer to the Notice and notes there to, for detailed instructions with respect to remote e-voting.
12. Votes will be considered invalid inter alia, on the following grounds:
 - (a) A Postal Ballot Form other than one issued by the Company has been used.
 - (b) If the Postal Ballot Form is unsigned.
 - (c) Signature on the postal ballot form doesn't math the specimen signatures with the Depositories/ Registrar/ Company.
 - (d) It is not possible to determine without any doubt the assent or dissent of the Member.
 - (e) If the Member has marked all shares both in favour and also against the Resolution.
 - (f) If neither assent nor dissent is mentioned.
 - (g) Any competent authority has given directions in writing to the company to freeze the Voting Rights of the Member.
 - (h) The envelope containing the postal ballot form is received after the last date prescribed.
 - (i) The postal ballot form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority.
 - (j) It is defaced or mutilated in such a way that its identity as a genuine form cannot be established.
 - (k) Member has made any amendment to the Resolution or imposed any condition while exercising his/her vote.