

RISHI LASER LIMITED

Registered Office: 612, Veena Killedar Industrial Estate, 10-14 Pais Street, Byculla (w), Mumbai 400 011. Tel.: +91 22 2307 5677, 4585, 2307 4897 Fax: +91 22 2308 0022 Email: <u>rlcl.mumbai@rishilaser.com</u>, Website: <u>www.rishilaser.com</u> CIN: L99999MH1992PLC066412

> 18th August, 2023 RLL/47/2023-24

To, The Secretary BSE Limited Floor 25, P. J. Towers, Dalal Street Mumbai- 400 001

Script Code: 526861 ISIN: INE988D01012

Sub: Newspaper Advertisement of Notice of 31st Annual General Meeting- E-Voting Information & Book Closure

Pursuant to Regulation 47 of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015, as amended we are attaching herewith copies of newspaper advertisement pertaining to Notice of 31st Annual General Meeting E-Voting Information & Book Closure published in "Business standard" (English Newspaper) and "Navakal" (Marathi Newspaper) on 18th August, 2023. The copy of the same is also available on the website of the Company <u>www.rishilaser.com</u>.

This is for your kind information and records.

Thanking You,

Yours Faithfully

For Rishi Laser Limited VANDANA Ditaly signed by UNDAVA JIESH PATEL JITESH PATEL 23103040530

Vandana Patel Company Secretary

RISHI LASER LIMITED CIN : L99999MH1992PLC066412

Legd. Office : 612, Veena Killedar Ind. Est., 10-14, Pais Street, Byculla (W), Mumbai 400 011 Tel. No. : (022) 23075677 / 23074585, Fax No. (022) 23080022 E-mail : rlcl.mumbal@rishilaser.com Website : www.rishilaser.com

NOTICE OF 315T ANNUAL GENERAL MEETING

INFORMATION ON REMOTE E-VOTING, BOOK CLOSURE AND RECORD DATE Notice is hereby given that the 31st Annual General Meeting (AGM) of the Members of **Rishi Laser Limited** is scheduled to be held on Friday, 8th September, 2023 at 11.00 a. m. IST through Video Conferencing / Other Audio Visual Means (VC / OAVM) to transact the business as set out in the Notice of the 31st AGM.

Electronic copies of the Notice of AGM and Annual Report for the Financia Year ended 31# March, 2023 has been emailed to the Shareholders or 16th August, 2023 via email, to all the Members whose email ids are registered with the Company / Depository Participant(s). The Annual Report alongwith with the Company / Depository Participants). The Annual report autogrant the Notice of the AGM, are also available on the website of the Company al www.rishiliaser.com. In view of the Outbreak of the COVID-19 Pandemic, the Ministry of Corporate Affairs ('MCA') has, vide its circular 5th May, 2020 read with circulars dated 8th April 2020, 13th April 2020 and 13th January, 2021, 14th December, 2021, 5th May, 2022 and 28th December, 2022 respectively (collectively referred to as 'MCA Circulars') and Circular No. SEBI/HO/CFD. CMD1/CIR/P/2020/79 dated 12th May, 2020, circular No. SEBI/HO/CFD/CMD2/ CIR/P/2021/11 dated 15th January, 2021, Circular No. SEBI/HO/CFD/CMD2 CIR/P/2022/62 dated 13th May, 2022 and Circular No. SEBI/HO/CFD/PoD 2/P/CIR/2023/4 dated 5" January, 2023 issued by Securities and Exchange Board of India permitted the holding of AGM through VC or OAVM, without the physical presence of the Shareholders at a common venue. In compliance with the provisions of the Companies Act, 2013 ('the Act'), Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations') and MCA Circulars, the 31" AGM of the Company will be held through VC / OAVM. Shareholders can attend and participate in the AGM through the VC / OAVM facility only (which is being availed by the Company from NSDL), the details of which are provided by the Company in the AGM Notice.

In compliance with MCA, and SEBI circular No. SEBI/HO/CFD/CMD1/ CIR/P/2020/79 dated 12th May, 2020, Circular No. SEBI/HO/CFD/CMD2/ CIR/P/2021/11 dated 15th January, 2021, circular No. SEBI/HO/CFD/CMD2/ CIR/P/2022/62 dated 13th May, 2022 and Circular No. SEBI/HO/CFD/PoD-2/P/ CIR/2023/4 dated 5th January, 2023 issued by the Securities Exchange Board of India ('SEBI), the Company has sent the Notice of AGM and Annual report for the FY 2022-23 to the Shareholders through email **only**.

Members having Demat Account and who have not yet registered their E-mail Id's for receiving documents in electronic form are requested to register their E-mail Id's with their Depository. Members having shares in physical form may register their E-mail Id's by sending an E-mail to Company's email ID : **investors@rishilaser.com** or to the Company's Registrar & Transfer Agent, M/s. Adroit Corporate Services Private Limited, email Id : **info@adroitcorporate.com** with a Signed Request letter mentioning their Folio Number and the Email ID / PAN (Self attested copy) that is to be registered along with the cancelled Cheque. Members are requested to keep their E-mail Id's updated in the Demat account or with the Company as the case may be.

Members holding shares either in physical form or dematerialised form, as on cut-off date i.e. Friday, 1st September; 2023, can cast their votes electronically on all the businesses set forth in the Notice of the AGM, through remote e-voting facility or through electronic voting facility during the AGM provided by National Securities Depository Limited (NSDL).

In compliance with the Provisions of section 108 of the Companies Act, 2013 and the Rules made thereunder and Regulation 44 of SEBI Listing Regulations, as amended, all the members are informed that:

- The Company is providing remote e-voting facility to its members to cast their vote by electronic means on the resolutions set out in the Notice of the 31st AGM.
- The remote e-voting shall commence on Sunday, 3rd September, 2023. (9.00 a. m. IST).
- The remote e-voting shall end on Thursday, 7th September, 2023 (5.00 p. m. IST).
- The cut-off date for determining the eligibility to vote by remote e-voting or electronic voting during the 31st AGM is Friday, 1st September, 2023.
- 5. Any person, who acquires shares of the Company and becomes Member of the Company after dispatch of Notice of 31st AGM alongwith Annual Report as on the cut-off date i.e. Friday, 11st August, 2023 but before remote e-voting cut-off date i.e. Friday, 1st September, 2023 may obtain the login ID and password by sending a request at evoting@nsdi.com. However, if he / she is already registered with NSDL for remote E-voting, then he / she can use his / her existing User ID and password for casting vote. If you forgot your password, you can reset your password by using "Forgot User Details / Password" or "Physical User reset Password" option available on www.evoting.nedi.com or call on Toll Free No.: 022-4886 7000 and 022 -2499 7000.
- 6. The remote e-voting shall not be allowed beyond Thursday, 7th September, 2023 (5.00 p. m. IST).
- Members who did not cast their votes by way of remote e-voting shall be able to exercise their rights at the 31^s AGM by way of electronic voting facility provided by National Securities Depository Limited (NSDL) during the 31st AGM.
- 8. Members who have cast their votes by remote e-voting may also attend the 31st AGM but shall not be entitled to cast their vote again. A Member whose name appears in the Register of members or in Register of beneficial owners as on the cut-off date shall be entitled to avail the facility of remote e-voting and electronic voting during the AGM.
- The Company has appointed M/s. Sudhanwa S. Kalamkar & Associates, Practicing Company Secretaries to act as a Scrutinizer, to scrutinise the remote e-voting process and electronic voting during the 31st AGM.

Notice is hereby given that pursuant to the provisions of Section 91 of the Act read the relevant Rules framed thereunder and Regulation 42 of the SEBI Listing Regulations, the Register of Members and Share Transfer Books of the Company shall remain closed from Saturday, 2nd September, 2023 to Friday, 8nd September, 2023 (both days inclusive) for the purpose of 34th AGM.

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For Rishi Laser Limited sd/-Harshad Patel

Managing Director

Place: Mumbai Date: 17.08.2023

